



HVM Convent School

(A Senior Secondary School)

Karamsar Colony, New Subhash Nagar, Basti Jodhewal, Ludhiana.

hvmconvent@gmail.com; 98150-98888; 96460-98888

PCIR/033/2026-27

Date: 13.08.2026

CIRCULAR

Subject: Attendance Requirement for Board & Annual Examination

Dear Parents,

This is to inform you that, as per CBSE guidelines, a minimum of 75% attendance is compulsory for students to be eligible to appear in the Board and Annual Examination.

Parents of students whose attendance is less than 75% till date are requested to visit the school and meet Principal Ma'am on Monday i.e. August 17, 2026. The matter regarding the student's shortage of attendance and its effect on results will be discussed with the parents.

Parents are requested to take this matter seriously and ensure regularity and punctuality attendance of their ward in the school.

Principal